

## ***Altarnun Parish Council "RO AN HAL"***

DRAFT Minutes of **Altarnun Parish Council (APC)** meeting held at Altarnun Village Hall, Wednesday 5<sup>th</sup> July 2023 which commenced at 7.30 pm.

**APC members present** Cllr Dowler (Chair), Cllr Bloomfield, Cllr Branch, Cllr Vickery, Cllr Pannell, Cllr Kendall, Cllr Coles. **Also present:** Cornwall Councillor Adrian Parsons, Mr R Turner (APC clerk), and seven members of the public.

**104/23 Apologies for absence:** Cllr Wendon & Cllr W Smith.

**105/23 Members declaration of interests and requests for dispensations.** No declarations of interest were made.

**106/23 Invitation for members of the public/ward councillor to address the meeting.**

**Cllr Parsons reported after agenda item 109/23,** and confirmed he has followed up local complaints concerning the recurrence of the 425 bus service not turning up at Five Lanes also, other parishes are also being affected by a deficiency of service and talks are in progress with the service provider.

He reiterated recent news that the national bus service fare cap has been extended into the autumn, at least.

Finally he reported that following the results of a recent consultation following a spate of road traffic accidents on the A388, he is hopeful that he and fellow Cornwall Councillors can push for safety improvements to be introduced in the not too distant future.

**107/23 To approve the minutes of the APC Meeting held on 7<sup>th</sup> June 2023.**

It was proposed by Cllr Branch, seconded by Cllr Vickery, then **resolved** that the minutes of the APC meeting held on 7<sup>th</sup> June 2023 were correctly recorded and that they be signed by the Chair. Cllr Dowler signed the minutes.

**108/23 Matters arising from minutes of APC Meeting 7<sup>th</sup> June 2023 and not included in this agenda.**

There were no matters arising.

**109/23 Finance Matters: The Responsible Finance Officer (RFO) reported:**

- APC bank balance as at 30.6.2023 £46504.48 cr.
- APC Annual Governance and Accountability Return 2022/23 had been submitted to BDO LLP for external audit.
- Q1 2023/24 finance reconciliations are in progress re Financial Regulation 2.2.
- Statement of receipts and payments had been circulated to members per Financial Regulation 4.8. There were no material variances to the year's budget to report.
- The RFO recommended and requested that members agree and approve the following virements within reserves:
  - 1) £871 from CIL reserve to general fund in respect of VAT paid on eligible purchases per minute no.89/23.
  - 2) £58 from CTS reserve to general fund to close CTS reserve.

After clarifying the rationale, Cllr Kendall proposed that the virements be made and Cllr Bloomfield seconded. It was **resolved** to make the virements as stated.

- The RFO recommended and requested members to agree and approve APC monetary reserves be restated as follows:  
Toilet £6215 Five Lanes Box £2295 Mill Green £496 General Fund £14464 Cemetery £3850 CTS £nil-closed CIL £13375 Bolventor £4865 Election £945.

After clarifying the figures Cllr Vickery proposed that the reserves be restated, and Cllr Kendall seconded. It was **resolved** to adjust the reserves as stated.

**(Cllr Coles joined the meeting. Cllr Vickery left the meeting)**

**The RFO advised accounts payable:**

- Argos £13.09 Office supplies (printer Ink) Chq 1395
- Atlantic Signs £96.80 Memorial Plaque for Mill Green. Chq 1396 (Mill Green reserve)
- AAV Services £40 Bolventor June 2023 grass cut. Chq 1397
- Smart Brothers £680 (Altarnun £555, Bolventor Cemetery£125). Chq 1398

Cllr Dowler proposed to approve payment, Cllr Bloomfield seconded, and it was unanimously **resolved** to pay these accounts. Cllr Dowler signed the schedule of payments being made.

**(Cllr Vickery returned to the meeting. Cllr Parsons joined the meeting)**

**110/23 Planning Applications:** Statutory consultee comments were resolved for the applications noted below:

**Application PA23/04294 Proposal** Redevelopment of barn to dwelling, with associated works. **Location** Barn Southwest of Kernyk Park, Five Lanes, Altarnun **Applicant** Mr N Jasper.

After councillors detailed discussions and clarifying the planning documents, Cllr Coles proposed & Cllr Branch seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved: 'Altarnun Parish Council supports this application with no objections'.**

**Application PA23/04040 Proposal** Conversion of existing barn into holiday let **Location** Trekenick House Altarnun **Applicant** Mr & Mrs Walker.

After councillors detailed discussions and clarifying the planning documents, Cllr Coles proposed & Cllr Vickery seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved: 'Altarnun Parish Council supports this application with no objections'.**

**111/23 Planning Decisions:** The following applications were reported as being approved by the local planning authority. PA23/02166 & PA23/05216 were reported as being approved by the LPA,

**For further details about any planning decision, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>**

**112/23 Pre-Application Planning:** No cases were reported.

**113/23 Openreach Trewint Fibre Broadband Project.**

In his absence, the clerk read a report from Cllr Wendon that the Trewint fibre to property broadband project delivery is underway, and fibre cables are beginning to be installed. 8 poles have been identified for replacement and tree cutting contractors are in contact with residents to arrange any necessary work. Whilst there is no clarity about completion dates just at the moment, this is very positive news.

**114/23 Penpont View.**

It was reported that Altarnun councillors are to meet, on site at Penpont View 14.7.2023, Cornwall Council officials, Louise Wood – Service director for Housing and Planning and Ruth Ayre – Housing Officer to understand their intentions for general improvements at Penpont View, and also to highlight the shortcomings and current problems being experienced. The clerk undertook to prepare an agenda for this meeting of the current issues being experienced.

The clerk reported that he had received a letter from a member of the public suggesting and recommending a play area be incorporated into the site. After discussion, during which it was acknowledged that Altarnun is lacking a children's play facility, and the meeting with Cornwall Council may clarify whether Penpont View is suitable, but councillors were also aware that other sites close by, may be possible options. It was stated that this matter would be kept in view in the absence of any immediate action or decision being made.

**115/23 Footpaths including WCA 907 amendment.**

Further to minute no.101/22 Cornwall Council Countryside Access team have advised APC that the applicants have appealed the decision not to amend the Definitive Map and Statement of Public Rights of Way to add a bridleway from OS grid ref SX19827831 Webbs Down to OS grid ref 18857952 Westmoor to join bridleway 32, ref WCA 907 - Altarnun. The Planning Inspectorate on behalf of the Secretary of State requires Cornwall Council to inform all parties with an interest in the application that the appeal will be determined in due course by an Inspector. Following a change in Schedule 14 procedure policy by Defra on 13 February 2014 regarding evidence from third parties, APC have been invited to inform that process and is entitled to submit evidence in respect of the appeal. After discussion, and it was determined APC could not offer any evidence, Cllr Kendall proposed that a response be made to the invitation, that there would be no perceived benefit to making amendment. Cllr Dowler seconded, and it was **resolved** the clerk be instructed to respond accordingly. The clerk undertook to do so. No other footpath matters were discussed.

**116/23 Riverside public convenience cleaning contract 2023/24.**

The clerk presented details of the current year contract with Corserve and its payment structure. It was advised that payment will be in a lump sum, for ease of administration, and as such what impact it would have on the 2023/24 APC budget of expenditure. In general discussion members expressed their satisfaction of the service being provided by this preferred contractor and how well the facility is performing.

**117/23 Co-option in office of councillor to fill casual vacancy per notice dated 12.5.2023.**

By unanimous open vote (show of hands) of APC councillors present, Mr Matthew Halls was co-opted in the role of parish councillor, being the sole applicant for this vacancy.

The clerk advised that a subsequent notice of vacancy dated 8.6.2023, had now been instructed by Cornwall Council to be filled by co-option and was advertised with a closing date for applications of 4.8.2023.

**118/23 Correspondence – for information only.**

- Cornwall and Isles of Scilly Good Growth Fund
- British Heat Foundation
- Shaw Welding re cemetery gates.
- Member of public re road closure by SWWA 10.6.2023
- Member of public re fencing off of fallen stile on footpath 502/4/1.
- Various NALC, CALC and Cornwall Council briefings.

**119/23 Advise venue, time & date of the annual council meeting to be preceded by the annual parish meeting, expected to be at Altarnun Village Hall, Wednesday 2<sup>nd</sup> August 2023 at 7.30pm.**

**Cllr Dowler confirmed these arrangements and closed the meeting at 8.45pm.**